

**Parking Permit Application Form**  
**2017-2018 School Year**

Lot #
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**Please print clearly**

Student Name: \_\_\_\_\_

Parents' Names: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Vehicle Owner: \_\_\_\_\_ Owner's phone: \_\_\_\_\_

Vehicle Make/Model: \_\_\_\_\_ Model year: \_\_\_\_\_

License plate number and state \_\_\_\_\_

Insurance Company and policy number: \_\_\_\_\_

Agent's name and phone: \_\_\_\_\_

Second Car plate number/state \_\_\_\_\_)

Grade in School (circle one) Sophomore Junior Senior

**We agree to follow the guidelines for a student parking permit at the  
Evangelical Covenant Church of Elgin.**

Student Signature \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Any questions? Please call the church office at 847-888-2302

**Church email: covenant1565@gmail.com.**

If we receive this form by mail, you will be informed of your acceptance  
and lot # by phone message or email.

**Please review the Rules and post them in your home.**

<b>For Office Use</b>
Lot number _____
Date issued _____
Amount Paid _____

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**2017-2018 School Year**  
Student Parking Permit Guidelines

1. The permit is issued for a \$50/semester, \$90/school year donation to the Evangelical Covenant Church of Elgin. Make your check payable to the church. The donation is used to cover the costs of maintaining the parking lot. Permits are issued to a specific vehicle and license plate number. **If you change vehicles**, you must notify the church office.
2. Your lot reservation is only valid on school days during school hours, and for a reasonable length of time before and after school hours.
3. If someone else is parked in your assigned space, please notify the church office, 847-888-2302, and park in the spaces 45-51 on the west side.
4. We will notify you in advance if for some reason parking is not available on a specific day, for example because of a funeral at the church.
5. **Vehicles parked without a reservation** or in violation of these regulations are subject to towing at the owner's expense.
6. **Please drive slowly** (10 mph) and carefully in the lot. You are sharing the lot with people on foot!
7. Church property is a **smoke-free environment!**
8. **Loitering** in the lot during school hours is **not permitted**.
9. Please be respectful of the church's property. You may dispose of trash in the church dumpster. The small plastic bin is for **RECYCLABLES ONLY**.
10. **The church is not responsible for any theft or damage** to your vehicle while on church property. The church is not responsible for any collisions, damage, or vandalism.
11. The church may revoke your parking privileges for any behavior that is disruptive, uncooperative, or is disrespectful to others. There will be no refund upon termination. *Misbehavior at LHS and on or near our property, including but not limited to smoking, littering, loitering, vandalism, speeding, and disrespect, is cause for permit revocation with no refund.*
12. **This permit is non-transferable.** Only the registered plates on the form above are entitled to the lot number. If you have to use a different car, you must notify the church.

Evangelical Covenant Church  
1565 Larkin Avenue  
Elgin IL 60123  
847-888-2302  
Covenant1565@gmail.com

Thank you!